



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, D.C. 20240

MAY 28 1996

PEP - ENVIRONMENTAL STATEMENT MEMORANDUM NO. ESM96-3

To: Heads of Bureaus and Offices

From: Willie R. Taylor, Director
Office of Environmental Policy and Compliance

Subject: Quarterly Report of Environmental Impact Statements

1. This is a new memorandum. However, it reinstates a report which was required under a revoked memorandum on "Monthly Report of Environmental Impact Statements," numbered ES81-7, dated February 4, 1981. This report streamlines and reduces paperwork for the reporting of EISs and helps facilitate the implementation of ESM95-2.
2. In accordance with 381 DM 9, Appendix 1, bureaus and offices will submit to the Office of Environmental Policy and Compliance a quarterly report which includes the following:
 - A. A list of all Notices of Intent (NOI) to prepare an EIS which were issued in the preceding quarter.
 - B. A list of all draft EISs completed during the preceding quarter.
 - C. A list of all final EISs completed during the preceding quarter.
 - D. A list of all draft EISs expected to be completed in the next quarter.
 - E. A list of all final EISs expected to be completed in the next quarter.
3. The report will follow the attached table and will be due on January 1, April 1, July 1, and October 1 but no later than the fifteenth of each of these months. The first report under this reinstated process will be due on July 1, 1996.
4. Reports may be made by telephone to the OEPC Staff Assistant (202-208-3891) if there is no information to be reported or if there are no changes from the preceding report.
5. Reports may also be made by electronic mail using a computer version of the attached table available from this office. Please forward your electronic reports to Phyllis Davis on the Departmental e-mail system or through the internet using Phyllis_Davis@ios.doi.gov.

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|---------------------------------------------------------------|-------------------------------------------------------|-----------------------------------------------------------------|
| <u>BUREAU NAME:</u> | | |
| <u>DATE:</u> | | |
| <u>NOIs ISSUED LAST QUARTER</u> | | |
| <u>DATE</u> | <u>FR CITATION</u> | <u>TITLE/LOCATION</u> |
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| <u>DESs COMPLETED DURING LAST QUARTER</u> | | |
| <u>DATE AND DES NUMBER</u> | <u>APPROVAL LEVEL</u> (delegated or non-delegated) | <u>TITLE/LOCATION</u> (with notation of date of NOI) |
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| <u>FESs COMPLETED DURING LAST QUARTER</u> | | |
| <u>DATE AND FES NUMBER</u> | <u>APPROVAL LEVEL</u> (delegated or non-delegated) | <u>TITLE/LOCATION</u> (with notation of DES number and date) |
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| <u>DEISs SCHEDULED FOR COMPLETION DURING THE NEXT QUARTER</u> | | |
| <u>DATE</u> | <u>APPROVAL LEVEL</u> (delegated or non-delegated) | <u>TITLE/LOCATION</u> (with notation of date of NOI) |
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FEISs SCHEDULED FOR COMPLETION DURING THE NEXT QUARTER

| <u>DATE</u> | <u>APPROVAL LEVEL</u> (delegated or non-delegated) | <u>TITLE/LOCATION</u> (with notation of DES number and date) |
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